

DRAFT MINUTES

CACSCC ANNUAL MEETING
GUILFORD

6/23/2011

The Annual Meeting of the Cable Advisory Council of South Center Connecticut was called to order by Chairman Mark Minotti at 7:20 p.m.

Those present were: North Haven, Mark Minotti and Merrill Yelenak; Branford, Peter Hugret; Guilford, Joel Parker; Wallingford, Tom Dacey; East Haven, Bill Biski; North Branford, Mary Bigelow, J.T. Tenczar and Joanne Wentworth.

Those absent were: Marie Saddig, East Haven; Mary Lyons, Branford, Chad Roy, Branford and John Barrios, Comcast;

In opening the meeting Mark noted that John Barrios had e-mailed him that he was unable to attend tonight's meeting because he was away on business.

Also present were: Terry Fiondella, Don Hurteau, Bob Vanderwiede, Shannon Gale, Lynn Haney and Jonlee Bayon.

Mark also stated that he was happy to be in Guilford's new headquarters and complimented the Guilford members for their choice of location. Board members took a brief tour of the facility.

PUBLIC COMMENTS

There were no public comments.

COMCAST REPORT

In the absence of John Barrios, Mark read John's report with regard to the following matters.

Channel Line-up updates:

Effective June 1, 2011, Comcast launched the Economy Tier and Family Tier in the Branford system.

Beginning May 20, 2011, Comcast began offering "Any Room DVR"

Service. These service enables customers to control all their recordings from one primary DVR (digital video recorder). The AnyRoom DVR service is available with up to three additional HD-capable set-top boxes that can access the primary outlet through the network to enable customers to view and sort recorded programs and begin watching a recorded program in one room and finish watching in another room.

Effective August 1, 2011, Comcast will change the name of the Basic Service level to Limited Basic. This name change will be reflected on customer bill statements after August 1st.

The final phase of the upgrade of the advanced fiber-optic network was completed on May 17th, adding more HD channels to the line-up. Additional information is found on the May 15, 2011 filing to the DPUC.

Community Investment Update

Comcast awarded four Leaders & Achievers Scholarships to area students, including the following: Sarah LaPlante, Sheehan High School, Wallingford; Kaylene Wall, Lyman Hall High School, Wallingford; Nina Haddad, Guilford High School, Guilford and Kevin Novinsky, North Haven High School, North Haven.

SPEAKER

At this time, Mark asked Merrill to introduce tonight's speaker. Merrill introduced Jen Evans, co-president of ACM.

Jen noted that there was no ACM group in Connecticut. The Connecticut Chapter was organized in _____ by a group of Connecticut people. Their primary goal was to provide leadership. They are extremely concerned about a bill that is being considered now for Connecticut. The docket number is 110102.

The next meeting of ACM is on July 7, 2011 at Nutmeg Studios in Farmington from 4-6 p.m.

Mark thanked Jen for her report on ACM and offered her any help that the Advisory Council could give her. He also thanked Merrill for inviting Jen to the meeting.

Review of Minutes

Mark reported that the Council had not received the corrected minutes of the February meeting from Jennifer Adreozzi. Joanne taped the Minutes from the December meeting, however the tape was not audible during some of the conversation. We are trying to get the video of the December and February meetings to make the necessary corrections. It is hoped that the minutes will be acted upon at the August 25th meeting.

Chairman's Report

Mark thanked Mary Bigelow for taking care of everything while he was in Italy.

He also reported on the Rotary fundraiser for Japan that was done by the North Haven Rotary Club and several of the public access groups. The fundraiser was very successful, raising some \$5,000. This money will be used to purchase trucks to take of the clean up, etc. He thanked everyone who involved in the event.

TREASURER'S REPORT

The Annual Year End Report was given by Treasurer Tom Dacey. The beginning balance in July, 2010 was \$1,884.59. The current balance in the checking account is \$2,475.00. The balance in the CD is \$14,600.18.

COMMITTEE REPORTS/BY-LAWS

A brief discussion was held with regards to the by-laws. It was decided to table them at the present time. A motion to table the By-laws was made by Joanne, seconded by Tom and passed unanimously.

OLD BUSINESS

Insurance Policy

Mark explained what had happened with the insurance policy when new officers were elected. There was a mix-up with regard to the policy. It was very confusing, Mark said. Therefore, we have switched our coverage to Mayberry Insurance Co. The carrier is the same but we have a new agent. The policy is paid in full and North Haven and Branford have joined with us.

David Weinberg, an attorney from Guilford, questioned the advertising liability and if we are covered for this. Mark said he would call the agent and get back to him.

Website

Mark reviewed the 3 responses from those interested in doing our new website. After reviewing the 3, the members agreed that Rob Proto should be awarded the contract. Following the discussion, a motion was made by Joanne, seconded by J.T. Tenzar and Peter Hugret to hire Rob Proto. The Motion was passed with Mark and Mary abstaining.

The domain name was also discussed. After discussion, it was decided to go with CACSCC.org if it is available.

DPUC REPORTS

NEW BUSINESS

Merrill reported on the nominating committee's results.

She nominated the following: Mark Minotti, Chairman; Mary Bigelow, Vice-Chairman; Joanne Wentworth, Secretary and Tom Dacey, Treasurer. On a motion by Merrill, seconded by Joel Parker the motion was passed unanimously.

The following dates were set for the 2011-2012 year.

August 25, 2011	Branford
October 27, 2011	North Branford
December 15, 2011	North Haven
February 22, 2011	East Haven
April 26, 2011	Guilford
June 28, 2011	Branford

TOWN REPORTS

There were no town reports.

PUBLIC COMMENTS

There were no public comments.

EXECUTIVE SESSION

Joanne moved to go into executive session to discuss personnel. The motion was seconded by Mary and passed unanimously. The executive committee met briefly to discuss the matter and returned to open session to discuss the outcome.

Mark reported that the committee decided to send a letter to

Jennifer stating that they were hiring a new secretary. It was decided that Joanne and Mary Minotti would share the position.

ADJOURNMENT

With no other business, the meeting was adjourned at 8:50 pm. On a motion by Tom, seconded by Meryl and passed unanimously.

Respectively submitted

Joanne Wentworth
Secretary