



Date: **6/28/07**
 Scheduled Time: **7:00 -9:00 PM MONTHLY** Location: **Wallingford**
 Call to Order **7:24 PM** Adjourn **8:10 PM Motioned by John Elliott**
 Roll Call **4 towns/entities, represented by 7 Members, including 1 Proxy**
[Quorum: 4 Towns, 7 Members]

#	Attendees	Town	✓	#	Attendees	Area	✓
1	John Elliott	Branford	✓		Carolyn Spetland	North Haven	
		Branford				North Haven	
		Branford				North Haven	
		Branford BOE				North Haven BOE	
6	Marie Saddig	East Haven	✓		Mary Bigelow	North Branford	R
2	Bill Golambiski (aka) Bill Biski	East Haven	✓		Joanna Wentworth	North Branford	N
		East Haven				North Branford BOE	
		East Haven BOE		4	Susan Huizenga	Wallingford	✓
5	Jeff Lincoln	Guilford	✓			Wallingford	
	Pete Garofalo	Guilford	P			Wallingford	
		Guilford			Beth Devaney	Wallingford BOE	R
		Guilford BOE			Curt Huizenga	Wallingford Board Member	✓
	Stephen Fuest	Madison	R		Cliff Huizenga	Wallingford Board Member	✓
		Madison				Guest 3	
		Madison BOE				Guest 4	
3	Ken Donadio	Library	✓			Guest 5	
	John Bairos	Company-COMCAST	✓			Guest 6	

Legend: ✓ attend, R regrets, N No Status, P proxy provided

----- AGENDA TOPICS -----

	Subject	Lead	In Brief
1	Roll Call / Welcome Public Comments	Chairman Site Representative	Chairman Susan Huizenga welcomes advisors to the Wallingford Station
2	Log of Correspondence	Chairman	Review Updates of Annual Log
3	Review / Accept Minutes	Advisors	Motion to accept 05/07 Minutes by Jeff Lincoln
4	Executive Committee Report	S.H./C.S./P.G	Treasurer et. al.
5	Comcast Report	J. Bairos	Submitted in Writing
6	Deferred / Old Business (Including Committee Reports)	Advisors	
7	New Business / Town Reports	Advisors	Annual Meeting business, including elections
8	Public Comments & Adjournment	Guests	Motion by John Elliott

----- MEETING MINUTES -----

Description	
1	Site Welcome: Chairman Susan Huizenga discusses the 45 - 60% increase asked for by the landlord of the building which houses WPAA. This rent has been arranged and it is decided that WPAA will remain in their current location. The Wallingford Board has also recently gained several new members, who have been updating the community bulletin board (a high school staff member trained the current staff to use PowerPoint). The bulletin board now boasts

	interactive PSA clips which bring innovation and creativity targeted at a younger audience. The same rules of public access programming will apply to these short clips.
2	<ul style="list-style-type: none"> a. Additions to the current programming schedule: Classic Arts Programming b. Alliance for Community Media preparing for annual meeting in MN c. DPUC documents d. Check for Wallingford insurance via email invoice from Pete Garafalo
3	No questions or concerns regarding the May minutes. Motion to move from Jeff Lincoln, seconded by Bill Golambiski
4	Updates to the WPAA website
5	Monthly written report was distributed, including a certificate of recognition and flyers advertising the CSPAN Internship program and the Pet Adoption On Demand channel. The report also outlines changes in certain tiers. A change in the channel of community access programming is still undecided.
6	All deferred business from May 2007 has been followed up.
7	<ul style="list-style-type: none"> a. Annual meeting business: The nomination committee consisting of John Elliot has put forth a slate for officers: Susan Huizenga for President, Jeff Lincoln for Vice President/ Secretary, and Pete Garafolo for Treasurer. Motion to accept by Jeff Lincoln, no abstentions. b. Website Walk-through: Susan Huizenga demonstrates notices and updates on the 7TownTV.com website. c. Viewing of Wallingford's new bulletin board
8	No public comments. Motion to adjourn at 8:10pm by John Elliott.

----- MOTIONS / ACTION ITEMS -----

Business	Motion	By	Vote
Old	X	xxxx 2 nd by xxxx	Unanimous
New	Motion to accept the elected officers for the next term	Jeff Lincoln	Unanimous

----- NEXT STEPS / ACTION ITEMS -----

	Description	Assigned To	Due Date
1	The middle of the website's homepage should get a new focus, potentially regarding the current dockets with the DPUC, and the most recent public act (Docket 07-05-23)	Susan Huizenga	
2	Links to survey results should be removed from the 7TownTV.com website	John Bairos & Susan Huizenga	
3	Move website pictures of each town from the 7TownTV.com homepage to the appropriate local page.	Susan Huizenga	
4	A camera will be brought to following site visits, and advisors are welcomed to send any pictures of their sites/equipment to be posted on 7TownTV.com	All	
5	Make sure that all towns are updated, and all information is correctly linked on the website www.ourchannels.org	Susan Huizenga	
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