



Meeting Minutes for July 28, 2005  
Annual Meeting

**Meeting convened at WPAA**

**Present:**

Branford	Marvin Zimmerman, John Elliott, Pat McGlashan, Billye Bradley (BOE)
East Haven	Marie Saddig, Robert Becker
Guilford	Pete Garafolo, Jeff Lincoln
Madison	Stephen Fuest, Abigail White
North Haven	
North Branford	Mary Bigelow, Joanne Wentworth (1 <sup>st</sup> meeting)
Wallingford	Susan Huizenga, Russ Styles (Last meeting)
Library	Ken Donadio
COMCAST	John Bairos
Regrets:	None

Guests: Bob Vander Wiede (GCTV), Walter Mann (NHTV), Miriam Brody (LWV No. Haven Pres.), Curt Huizenga (WPAA), Dan Houston, Sharon Kesilewski (WPAA), Denis Ouimette (WPAA), Kathryn Robinson (WPAA), Will Michael (guest for outreach event), Cliff Huizenga (outreach technical support)

**I. Call to order/roll call.**

Chairman Huizenga called the Business meeting to order at 8:42 pm, [The Business Meeting followed the Outreach Event: Critters, Passions and Programming an educational cablecast with information on CACSCC, Community Access with Feature Interview of Producer Will Michaels. Advisors with tech support produced the program.]

-- 6 Towns represented, 15 Members present

-- 10 members are not affiliated with Public Access Boards, 5 members are affiliated with boards.

- ✓ Role Call confirmed that 33% of appointed Advisors currently held dual role of CACSCC Advisor and Local Board Membership. This exceeds the 25% target set by DPUC for our franchise.
- ✓ All Advisors attested to understanding Regulation 16-333-15 regarding Advisor appointments. Consequently new appointments will continue to be advised that accepting positions on PEG Board is not an option.
- ✓ Letter of appointment of J. Wentworth of North Branford dated July 6<sup>th</sup> for action taken on June 21<sup>st</sup> was received. Appointment is to be thru June 30, 2007.
- ✓ S. Huizenga clarified that all appointments through June 2005 will be honored given the Annual Meeting Change by Written Consent being held in July.
- ✓ All Advisors indicated they were appointed thru 2006 except J. Wentworth.

**II. Request for motion to set aside Leadership and Town Reports and log correspondence 'for the record only' and adopt Annual Meeting Agenda.**  
M. Zimmerman moved. K. Donadio seconded. Motion carried.

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## **AGENDA Proposed/Adopted**

Comcast Report

Annual Meeting Business

Budget: Review

Docket Status: 05-07-09

Nominations Review:

Call for Motions:

Is there a 'no confidence' motion?

Is there a motion 'to establish a slate from nominations from the floor with the intent to move the slate as a whole, such that contests for a single office will be resolved prior to moving the slate.'

Call for nominations of officers:

1 minute per nominee to speak to assembled

Vote on any dual nominations

Call for Motion to move slate

Election of Officers

Special 'planned' business

**No Branford** Community Access

(1<sup>st</sup> to determine impact on Insurance – 10 min)

**Insurance Committee** Update: Report

Welcome Public Comments on Insurance from Access Groups in attendance

Motion to adopt Insurance Resolution:

**Budget:** Call for Amendments as informed by Special Business, if needed

Motion to Adopt Budget

Unplanned' business added to agenda by consent

Public Comments

Adjourn

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**III. COMCAST Report.** John Bairos Reporting:

The new tentative dates for Branford /Statewide Channel Line-up realignment is September 7, 2005. Approximately one week later new channels will be added. Customers will receive 30 days written notice. S.Huizenga asked if PEG Channels were relocated in other franchises. The question was challenged as to its purpose as PEG in our franchise were not to be changed. The question was described as informational and connected to participating in ACM-CT Chapter discussions. J. Bairos indicated that PEG channels would be compensated for transition disruption.

**III. Budget Review.** P. Garafolo Reporting:

Written copy of proposed budget distributed for review.

(refer to Budget 2005-6 Document)

**IV. Docket Status: 05-07-09**

Chairman's inquiry on behalf of CACSCC regarding interpretation of Advisory Council State Regulations became Docket 05-07-09. The inquiry requested a clarification of 16-333-25 regarding Advisor Compensation and PEGs. The intent is to clarify what, if any compensation an Advisor can accept related to Community Access responsibilities/service. The regulation uses the term 'paid employee'. All

'interested persons' in any Franchise have the ability to respond in writing to the Docket. S. Huizenga clarified that she submitted the declaratory request acting for the best interests of the CACSCC and in performance of V. Chairman duties. Prior to submitting the inquiry all advisors were notified of various interpretations and the need for clarification. No Advisor responded that clarification was not needed. In fact responses confirmed lack of consensus. J. Wentworth, not a party to all correspondence related to the docket inquiry, objected to the request being docketed as a CACSCC Request. M. Saddig responded that she felt it was a good idea that this request was made as there has been a lack of clarification on this issue over the years and controversy as a result. P. Garafolo responded that he agrees there are times the chairwoman must be able to act without a vote so long as members are kept apprised, as happened in this case. S. Huizenga clarified that this action was taken in much the same manner as other Advisory Council investigative action: questions being asked of respective parties and authorities. If all actions of the Chairman on behalf of the organization required a vote, what action could be pursued given the council is only required to meet 6 times a year.

Next Steps: Provide Docket questions to Advisors on 7TownTV Web site. Prepare CACSCC response for consideration by the body at next meeting.

#### **V. Nominations Review:**

Clarification regarding eligibility of N. Lappie for tonight's meeting was provided: Given the Annual Meeting was moved to July any Advisor appointed thru June 2005 would not be disenfranchised. The decision to replace Nancy effective June was a decision to be made by the Advisor and appointing authority.

M. Bigelow of the Nominations Committee chose to speak to the review process. She clarified that the full Nominating Committee was not able to meet. She stated that she only received responses from three people with regards to serving on the Board. Responses were received from P. Garafolo, S. Fuest and M. Zimmerman. M. Saddig of the Nominations Committee clarified that she had extensive contact with N. Lappie as chairperson of the committee. She reported that no meeting was scheduled and that she was informed by N. Lappie, that she and M. Bigelow were dissatisfied with the chairwoman and that this was communicated by the membership. A complete slate was not entered into the record by the Nominating Committee. A partial slate was received after the notice to Advisors that no slate was prepared for June Meeting. M. Bigelow indicated that a Majority Report was submitted. S. Huizenga shared that there was an unacknowledged response to her expressed interest to continue to serve. Conclusion: There is no slate before the council for election action

Chairwoman S. Huizenga entertained a motion for a 'no confidence' per the adopted agenda. M. Bigelow expressed that it was not a Nomination related action to be entertained per Roberts Rules of Order which she had confirmed govern our proceedings. S. Huizenga proceeded per the 'approved agenda' to call for a motion. No such motion was made.

J. Bairos suggested that a temporary chair could be appointed for the purpose of elections. There was no clearly better facilitation option so business continued.

Chairwoman Huizenga asked for input as to how to conduct nominations. Suggestions were to nominate for one office at a time. The floor was opened for nominations.

- I. Secretary Nominations: S. Huizenga clarified the role and responsibilities of the position including reference to each position's duties being outlined in

the by-laws. A.White nominated Marie Saddig R.Styles seconded. Motion carried unanimously.

- II. Treasurer Nominations: J.Wentworth nominated P.Garafolo. J. Elliot seconded. Motion carried unanimously.
- III. Vice-Chair Nominations: S.Huizenga nominated J.Elliott, he declined. J. Elliott nominated A.White, R.Styles seconded. She declined. No further nominations were offered. Decision to accept nominations for V, Chairman after Chairperson elected. J.Elliott renominated A.White, P. Garafolo seconded. Motion carried. S.Huizenga abstained.
- IV. Chairperson nominations: J.Elliott nominated S.Huizenga, P.Garafolo seconded. M.Bigelow nominated A.White, S.Fuest seconded. S.Huizenga suggested that each nominee speak for 1 minute. A.White objected to the idea. P.Garafolo suggested it's a good idea for each nominee to speak. 14 members voted for each nominee to speak, 1 member voted no, no abstentions. A. White spoke first. S.Huizenga responded second. Ballots were cast in writing. 10 votes were recorded for S.Huizenga. 5 votes were recorded for A.White.

Election Result: S. Huizenga/Chairman, A. White/ViceChairman,  
P. Garafolo/Treasurer, M. Saddig Secretary

**VI. North Branford Community Access update:** M.Saddig moved to table discussion until next month. A.White seconded the motion. Motion carried unanimously.

**VII. Insurance Committee Update:** The resolution in its present form is draft for consideration by Council prior to official distribution to Community Access Groups. S. Huizenga reviewed the resolution with the CACSCC. A.White suggested that the time frame be extended to longer than 30 days. M.Saddig agreed. S.Huizenga requested that the issue be opened up to public comment from W.Mann. He asked for clarification as to what the resolution would cover. He also inquired as to whether a PEG could opt-in at a future point if they were unable to opt-in currently. He also asked for clarification as to whether this was in fact allowed per insurance regulations. S.Huizenga responded that they had verified it was allowed and that PEGs would be allowed to opt-in at some future point if they were unable to do so at this time. The room motioned that the resolution be amended to change the opt-in date to be by September 30. The room seconded. J.Wentworth moved the motion as amended. M.Zimmerman seconded. Motion carried unanimously. Another agent is interested in D&O coverage. B.Vander Wiede is going to use the financial statements filed with the DPUC to get a quote for this coverage for information only.

**VIII. Budget:** M.Saddig moved to adopt the budget. M.Zimmerman seconded. Motion carried unanimously.

**IX. Adjournment.** R.Styles made a motion to adjourn this evenings meeting. The motion was seconded by R.Becker and unanimously carried. The meeting adjourned at 10:22 p.m.

Respectfully submitted:  
Carolyn Spetland