



Meeting Minutes for September 25, 2003

LOCATION

Present:

Branford	Marvin Zimmerman, , John Elliott
East Haven	
Guilford	Pete Garafolo, Jeff Lincoln
Madison	Steve Fuest, Abigail White
North Haven	Pat Schiller, Iris David
North Branford	Nancy Lappie
Wallingford	Susan Huizenga, Russ Styles
Library	Ken Donadio
COMCAST	Kristen Roberts

Regrets:

Guests:

I. Call to order. Chairman Huizenga called the meeting to order at xxxxxxxx

II. Minutes Action: Chairman Huizenga asked that the Minutes of the August Meeting be reviewed for acceptance and called the motion to accept. The motion carried.

III. Public Comments None

IV. Town Reports.

Branford. (R 1) M. Zimmerman /J. Elliot reporting.

Customer issues: None reported

PEG activities: Still no studio. Had staff management and by-law issues.

BOE Updates: None reported.

East Haven. (R 5) reporting.

Customer issues: Complaint about Reggaeton Connection, Spanish-speaking dance program, because of "explicit dancing"

PEG activities: Successful Open House.

BOE Updates: None reported.

Guilford. (R 2) J.Lincoln/ P. Garafolo reporting.

Customer issues: None reported

PEG Activities: None reported

BOE Updates: None reported

Madison. (R 6) (Regrets sent)

Customer issues: None reported

PEG activities: None reported
BOE Updates: None reported

North Branford. (R 7) (D. Guyer seriously ill)

Customer issues: None reported

PEG activities: Impressive new studio; difficulty getting participation for maintenance of corporate status

BOE Updates: None reported

North Haven. (R 3) Iris David reporting.

Customer issues: None reported

PEG activities; None reported

BOE Updates: None reported

Wallingford.(R 4) R. Styles/S. Huizenga reporting.

Customer issues: None reported

PEG activities: Panel suggests moving controversial children's show from prime time. History channel added to lineup

BOE Updates: None reported

Library. K. Donadio reporting

Libraries that don't have certain basic cable equipment may apply to Comcast for help.

R. Nadralski is the Comcast contact. (See below)

V. Officers' Reports.

Chairman:

Vice Chair:

Treasurer:

Secretary:

VI. Committee Reports.

Insurance Committee: None reported

Education Committee: _____reporting. New ed coordinator R. Nadralski offered basic equipment to public and any educational facility, including public libraries. Equipment will be installed in the library/media center at no charge. Also offered to provide help in creating educational programming Information will be disseminated by this committee.

PEG Committee None reported

Outreach Committee: _____ reporting. Newspaper stories reported, mostly national. Also discussion about distribution of stories prior to meetings, saving only those requiring action to be addressed at meeting.

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VII. COMCAST Report. K. Roberts reporting. Schedule given of projected availability of various new services. Staffing moving forward at Call Center in Berlin. A few complaints and

issues of bill paying were raised .Question raised about company commitment to have representation at meetings of seven town boards as well as CACSCC meetings. Towns to be asked the kind of rep (customer service, technical, etc.) they prefer.

VIII. Correspondence: A. Houston reporting. Quarterly Report arrived. Response discussed to request for public audit, considered out-of-order. Motion made to deal with this situation. It was seconded and passed.

IX. Old Business. Discussion of availability of and criteria for minimal discount for seniors on basic. Review made of weaknesses identified to determine progress toward, as well as new plans For, remediation.

X. New Business – Standardization of minimal reporting by seven towns seen as significant. Ideas generated for increasing numbers and diversity of representatives on local boards. Grant applied for but unsuccessfully. Also originally consideration had been given to a board-training-and-development meeting. Finally, clarification was made that the sharing of precious resources, even such as studios, was not only acceptable but encouraged.

XI. Adjournment. XXXX made a motion to adjourn this evenings meeting. The motion was seconded by XXXXXXt and unanimously carried. The meeting adjourned at 8:06 p.m.

Respectfully submitted:

Michael Gannon