



Date: **06/26/08**
 Scheduled Time: **7:00 -9:00 PM MONTHLY** Location: **WPAA - Wallingford**
 Call to Order **8:45 PM** Adjourn **9:15 PM Motioned by John Elliott**
Seconded by Bill Golambiski

Roll Call **x towns/entities, represented by xMembers** [Quorum: 6Towns, 9 Members]

#	Attendees	Town	✓	#	Attendees	Area	✓
	John Elliott	Branford	✓			North Haven	
		Branford				North Haven	
		Branford				North Haven	
		Branford BOE				North Haven BOE	
	Marie Saddig	East Haven	✓		Mary Bigelow	North Branford	✓
	Bill Golambiski (aka) Bill Biski	East Haven	✓			North Branford	
	Francis Foley	East Haven	✓			North Branford BOE	
		East Haven BOE			Susan Huizenga	Wallingford	✓
	Joel Parker	Guilford	✓			Wallingford	
	Pete Garofalo	Guilford	✓			Wallingford	
		Guilford				Wallingford BOE	
		Guilford BOE			Prof Joseph Cooper	Speaker	
		Madison			WPAA Board Member -4	Wallingford	
		Madison			2 Totoket TV Board representatives	No Branford	
		Madison BOE				Guest 4	
4	Ken Donadio	Library	✓			Guest 5	
	John Bairos	Company-COMCAST				Guest 6	

Legend: ✓ attend, R regrets, N No Status, P proxy provided

----- AGENDA TOPICS -----

	Subject	Lead	In Brief
1	Roll Call / Welcome Public Comments	Chairman Site Representative	Site visit WPAA Host welcome Feedback on program
2	Log of Correspondence	Chairman	Chairman Updates
3	Review / Accept Minutes	Advisors	Distributed. No corrections.
4	Executive Committee Report	S.H./ C.S./P.G	Treasurer and Budget Document
5	Comcast Report	J. Bairos	Not in attendance. Regrets extended.
6	Deferred / Old Business (Including Committee Reports)	Advisors	WPAA docket and library issue.
7	New Business / Town Reports	Advisors	July meeting at new ETV facility 400 Coe Avenue in East Haven.
8	Public Comments & Adjournment	Guests	How to get annual meeting program copies.

----- MEETING MINUTES -----

Description	
1	Education Program – Developed by CACSCC as the annual meeting feature. – Community Producers in the Blog Age. Guest speaker was Professor Joseph Cooper of Quinnipiac University. His expertise is media and communications law. Program was cablecast in all seven towns using the router. The live call-in program was from 7:30 to 8:30 pm. New recording secretary FB was introduced to advisory council.
2	Insurance reimbursement checks received from 5 more towns. Insurance binder rec'd. Appointment letters.
3	Hard copies of May meeting minutes were distributed by Chairman. No corrections.
4	a. Advisor appointments – Letters received from East Haven reappointing MS and WG. Accepted letter of resignation

	<p>from KD. All advisors previously appointed are continuing based on notification from CACSCC to appointing authorities requesting appointments for all vacancies. Both East Haven and Branford advisors indicated that they contacted local BOE and superintendents about vacancies.</p> <p>b. Comcast representative sent regrets that he could not attend the meeting and extended an opportunity to the executive committee to meet him at lunch on July 10 to get an update on DPUC dockets.</p> <p>c. Treasurer's report and budget distributed. We graciously accepted the speaker's decline of our honorarium for participation in the annual meeting and program.</p> <p>d. Chairman attended the SVC (Statewide Video Council) June meeting. There was significant discussion about the RAD boxes. These large grey boxes on telephone poles support U-Verse. Chairman asked advisors to let her know if any installations appear to be interfering with lines of sight for traffic signs, have graffiti or are otherwise disruptive. ATT will not provide a location list, but engineering department in each town should have been notified of all installations.</p>
5	Annual Meeting – Election of officers. Nomination committee moved the slate SH as Chairman; MS as VP/Sect'y and PG as Treasurer. Chairman accepted motion to accept slate. Seconded by JP. Adopted unanimously.
6	<p>a. WPAA docket DPUC final decision identical to draft favoring WPAA.</p> <p>b. WPAA sponsored server technology information meeting that was well attended. This technology is being installed at WPAA in June and will be available for any drop-in reviews of the installation by other PEG's.</p> <p>c. Status of first amendment complaint against Wallingford Library – in review. Participants are being interviewed.</p>
7	<p>a. GCTV president nominated Jeff Lincoln for CACSCC sustaining Community Access Overall Excellence Award. This award was acknowledged during the cablecast by thanking Jeff for 32 years of service.</p> <p>b. Town reports: Totoket TV is being actively used by a local band.</p>
8	xxxx public comments. Adjourn at x:x,

----- MOTIONS / ACTION ITEMS -----

Business	Motion	By	Vote
Old	Treasurer's report adopted	MS 2 nd by JP	Unanimous
New		xxxx 2 nd by xxxx	

----- NEXT STEPS / ACTION ITEMS -----

	Description	Assigned To	Due Date
1	Send thank you to Professor Cooper.	Chairman	ASAP
2	PEG's can get Comcast internet at residential rates. If interested, a form is required and available from JB.	Each advisor	Next local PEG meeting
3	Review web meeting or phone meeting options.	Pete	For July
4	Procedure for Internet distribution on Google video for PEG's.	Frances	For July
5	First amendment complaint against Wallingford Library – bring to closure.	Chairman	ASAP
6	Prepare the annual meeting program for distribution to local PEG's via DVD and internet podcast.	Chairman	ASAP
7			
8			
9			
10			
11			
12			

