



Date: **08/28/08**
 Scheduled Time: **7:00 -9:00 PM MONTHLY** Location: **Branford**
 Call to Order **7:30 PM** Adjourn **8:30 PM Motioned by JE**
Seconded by PG
 Roll Call **5 towns/entities, represented by 7 Members** [Quorum: 5 Towns, 7 Members]

#	Attendees	Town	✓	#	Attendees	Area	✓
	John Elliott	Branford	✓			North Haven	
		Branford				North Haven	
		Branford				North Haven	
		Branford BOE				North Haven BOE	
	Marie Saddig	East Haven	✓		Mary Bigelow	North Branford	✓
	Bill Golambiski (aka) Bill Biski	East Haven	✓			North Branford	
	Frances C. Foley	East Haven	✓			North Branford BOE	
		East Haven BOE			Susan Huizenga	Wallingford	✓
	Joel Parker	Guilford	R			Wallingford	
	Pete Garofalo	Guilford	✓			Wallingford	
		Guilford				Wallingford BOE	
		Guilford BOE					
		Madison			Marvin Zimmerman	BCTV	
		Madison			Margo Hardenburgh	BCTV	
		Madison BOE			W. Mann	BCTV	
4		Library			Roger Bruckridge	Totoket TV	
	John Bairos	Company-COMCAST	✓				

Legend: ✓ attend, R regrets, N No Status, P proxy provided

----- AGENDA TOPICS -----

	Subject	Lead	In Brief
1	Roll Call / Welcome Public Comments	Chairman Station Manager, Margo	Site visit Branford Host, welcome.
2	Log of Correspondence	Chairman	Chairman Updates
3	Review / Accept Minutes	Advisors	Minutes distributed – Date correction
4	Executive Committee Report	S.H./ C.S./P.G	Treasurer and budget document
5	Comcast Report	J. Bairos	Comments on digital conversion, various complaints,
6	Deferred / Old Business (Including Committee Reports)	Advisors	.
7	New Business / Town Reports	Advisors	Sept Meeting in Guilford if we can confirm a quorum.
8	Public Comments & Adjournment		Motion by JE Seconded by PG

----- MEETING MINUTES -----

Description	
1	<p>a. Welcome by BCTV President, Margo Hardenburgh and Branford Station Manager. Site report included: Station is fairly active including 1. a program getting some attention on NPR and in local press produced by local journalist Marsha Chambers who covers shoreline in Branford online newspaper (encouraged by advisors to have local producers submit to NE ACM Videofestival), 2. in discussion with AT&T for local launch of BCTV on U-verse in October using technology from Digital Rapids a competitor to local V-Brick option and 3. PEGPETIA grant submitted.</p>
2	<p>b. Letters from customers including story of Wallingford subscriber that reported a Comcast technician approached in his truck said about DTV conversion in February: converter boxes will need to be rented to get any stations any TV if is analog.– All complaints were referred to Comcast. Questions were addressed by JB. D-TV document provided. See related document.</p>

	<p>c. DPUC Docket correspondence: PEGPETIA are being submitted, acknowledged and Q&A expected. Submission from our area are: PEG PETIA LIST 08-07-31 WPAA \$46,068 08-08-10 Wallingford BOE \$17,555 08-08-11 Wallingford Government \$41,381 08-08-12 East Haven BOE (PDC) \$36,951.75 08-08-34 BCTV \$43,181.00 08-08-35 NHTV \$121,456.90 08-08-38 Edward R Foley Jr. \$1,569.31 08-08-33 ETV 14,184,95</p> <p>d. Note: Consumer Council to be sent copies if filings were via paper. E-submissions appear to be automatic to service list.</p> <p>e. Chairman sent 3 letters to AT&T regarding V-Brick getting access to a technician. No response. Correspondence trail is frustrating and confirms that ATT is selectively engaging in discussions.</p> <p>f. AT&T cleaned the graffiti off the U-verse boxes in East Haven</p> <p>g. Status of Access call to chairman from M. Hardenburgh</p> <p>h. NE ACM related correspondence on PEG and ATT in the news.</p> <p>i. subs metrics for the seven towns: number fell below 60,000</p>
3	July Minutes are posted on website with incorrect date. Should be July 24, 2008. JElliott made motion to accept with corrections. FFoley seconded. Motion carried.
4	<p>a. Totoket TV sent check for insurance (the missing check).</p> <p>b. Treasurer report – no cash flow issues anticipated.</p>
5	<p>a. Consumer questions about digital transition being responded to with development of Comcast PSA.</p> <p>b. Digital transition – FOX, CBS, ABC, NBC will all move from analog to digital.</p> <p>c. Customers without converter boxes will still get broadcast signal.</p> <p>d. Comcast provided a DTV Q&A that will be provided via a link on 7Town website</p> <p>e. Comcast is available to give presentations on the transition at Sr. Centers in the area.</p> <p>f. US Government has application process for a \$40.00 coupon for digital converter boxes-citizens should be encouraged to get the box and use coupon ASAP as they expire.</p> <p>g. Mid-august issues with white noise audio in Madison, Branford and Wallingford. Technicians resolved.</p>
6	a. Library issue –WPAA could have been misrepresented by the producers. Need documentation on role of producer. “WPAA presents...” was a miscommunication. Library issue closed
7	<p>a. Phone meetings or web meetings will be discussed further for winter months</p> <p>b. M B has been honorably appointed and will host Nov Meeting in North Branford. ETV also volunteered to host if there is an availability issue.</p> <p>c. Town Reports: Totoket TV. A. White resigned - gave a 2 week notice. Roger will be replacing her and new hours will be defined soon. Totoket also went to Hartford to further research digital server technology. WPAA is proceeding with some emergency purchases due to extensive ‘blue screen’ complaints from viewers. Developing the mascot penguin as 1st amendment ambassador. ETV not much change since last months meeting.</p>
8	No public comments. Motion to adjourn – John F; 2 nd Pete G. Adjourn at 8:30,

----- MOTIONS / ACTION ITEMS -----

Business	Motion	By	Vote
Old	Local producers must be clear in their reference to local access in productions. Producer X presents is not a valid reference.	MS 2 nd by FF	Unanimous
New	2009 Calendar will be planned with the site visit process currently in use.	MS 2 nd by PG	Unanimous