

Date: **06/26/08**
 Scheduled Time: **7:00 -9:00 PM MONTHLY**
 Call to Order **8:45 PM**

Location: **ETV – East Haven**
 Adjourn **9:15 PM Motioned by Jxxxt**
Seconded by Bill Golambiski

Roll Call **3 towns/entities, represented by 5 Members** [no Quorum: Required 4Towns, 7 Members]

#	Attendees	Town	✓	#	Attendees	Area	✓
	John Elliott	Branford	R			North Haven	
		Branford				North Haven	
		Branford				North Haven	
		Branford BOE				North Haven BOE	
	Marie Saddig	East Haven	R		Mary Bigelow	North Branford	R
	Bill Golambiski (aka) Bill Biski	East Haven	✓			North Branford	
	Francis Foley	East Haven	✓			North Branford BOE	
		East Haven BOE			Susan Huizenga	Wallingford	✓
	Joel Parker	Guilford	✓			Wallingford	
	Pete Garofalo	Guilford	✓			Wallingford	
		Guilford				Wallingford BOE	
		Guilford BOE			Doug Sisson	Station Mgr	
		Madison			Fred Brow	ETV Board	
		Madison				Noisemakers Productions	
		Madison BOE			Curt Huizenga	WPAA Board	
4		Library			Roger Buckenridge	Totoket TV	
	John Bairos	Company-COMCAST					

Legend: ✓ attend, R regrets, N No Status, P proxy provided

----- AGENDA TOPICS -----

	Subject	Lead	In Brief
1	Roll Call / Welcome Public Comments	Chairman Site Representative	Site visit ETV Host welcome
2	Log of Correspondence	Chairman	Chairman Updates
3	Review / Accept Minutes	Advisors	Distributed. No corrections.
4	Executive Committee Report	S.H./ C.S./P.G	Treasurer and Budget Document
5	Comcast Report	J. Bairos	
6	Deferred / Old Business (Including Committee Reports)	Advisors	WPAA docket and library issue. Insurance policy on Web
7	New Business / Town Reports	Advisors	Aug meeting at new BCTV
8	Public Comments & Adjournment	Guests	

----- MEETING MINUTES -----

Description	
1	New Facility Tour, pictures taken, Comments from ETV Board. Building is more efficient for utilities than prior location but will cost organization more to lease. Layout is more accessible and multi-functional. The ETV sign will be relocated soon.
2	<ul style="list-style-type: none"> a. Wallingford Library – Planet Access correspondence with Library and Meeting with Planet Access. See Old Business. b. Incorporation Paid Staus c. Bank Statements. d. DPUC Dockets and Program Updates including Notice of PEGPETIA Application. e. Customer Bill includes Advisory address f. DTV, CSPAN, HD TV concerns, Guilford Letter to editor on RAD
3	Hard copies of June meeting minutes were distributed by Chairman. No approval as there was no quorum. No corrections noted. Also distributed Annual Meeting Educational DVD. All channels will have copies. ETV & Branford to Doug. Totoket & Madison to Roger. Joel took Guilford. Bill took No. Haven. Medicare program also distributed.
4	<ul style="list-style-type: none"> g. Year Financial Statement – Year end is \$19,000 surplus. CD Investment earning rate dropped slightly. Bank statements needed to confirm final payments and deposits of Insurance Reimbursement. h. Chairman attended Wallingford Town Council and notified them in person of the Wallingford Mayors failure to appoint any advisors and that the CACSCC action continues her appointment until such time as all

	<p>appointments are made. Also informed that she was SVC contact and constituent concerns about U-verse RAD boxes Line of sight or graffiti. Confirmed any advisors could send complaints to me.</p> <p>i. Chairman Huizenga participating in SVC. Statewide Video Council-Next Meeting if quorum can be confirmed is July 29th. Cablevision applied for statewide video provider. This raises questions about whom the SVC represents and how appointments can be made within the law.</p>
5	<p>j. FCC fee increased from \$.06 to \$.07.</p> <p>k. February, 2009 all TV will be digital and analog banned for commercial use. Cable customers will not be affected. Conversion issues can be referred to JB. Future conversion issues will be referred to JB.</p> <p>l. Customer Issues – CSPAN sometimes goes off in the middle of an event. JB addressed saying that some programs roll over due to NY and Boston sport events, Madison customer wants more high def channels. JB said channel lineups are constantly re-evaluated. Complaints on channels being taken away, less programming, more infomercials.</p> <p>m. Noise level for advertisements had some FCC activity. Outcome documentation was a take away.</p> <p>n. Correspondence from DPUC have different Acting Secretary name. J.B. confirmed this is due to a retirement of Ms. Rickard.</p>
6	<p>o. Insurance policies are now on the web site as Special Business Key Documents: http://www.7towntv.org/specialbus.html</p> <p>p. Wallingford Library – Planet Access Findings reviewed. Decision to be confirmed to Planet Access Crew. Determined that 1st Amendment rights were not violated but the actions of both parties could be better informed for improved outcomes. Planet Access programs say WPAA Presents which is not true. Library staff was unfamiliar with difference between producers and WPAA. They had the impression that WPAA was making the inquiry. There was a concern about copyrighted material being captured and the inference of permission with permission to allow taping at the library event. Producers productions use movie clips and copyrighted –permission documentation is slender. Recommendation that CACSCC encourage producer Planet Access change habit of using 'WPAA presents', request permission to record and provide permission forms with request.</p> <p>q. Dockets: PEGPETIA due 8.2.08. PGS quote on server will be distributed for potential use by the seven towns.</p> <p>r. Procedure for video distribution. Documentation made available by Fran Foley. E-version will follow.</p> <p>s. ACM Judging and Fall Conference. Info will be reviewed further with ETV advisors. Info will be in minutes.</p>
7	<p>t. Aug meeting will be held at BCTV</p> <p>u. Video festival in MA. Committee will submit entry of annual meeting video if good fit identified. Judging stations are needed. Consideration will be given to doing this again. The Northeast 11th Annual Regional Fall Video Festival contest organizers are looking for access centers to serve as judging sites for the 2008 ACM-NE Region video contest. We need between 20 and 39 sites. Judging must be done between September 15 and October 24, 2008. Saturday Nov. 15 2008 Methuen MA Days Inn Conference Center. Set. 5 deadline. 4 workshops. Go to ACM-NE Website</p>
8	No public comments. Adjourn at 8:45

----- NEXT STEPS / ACTION ITEMS -----

	Description	Assigned To	Due Date
1	Send thank you to Professor Cooper.	Chairman/Francis	Done – more formal to follow. Including DVD
2	PEG's can get Comcast internet at residential rates. If interested, a form is required and available from JB.	Each advisor	Next local PEG meeting if not already done
3	Review web meeting or phone meeting options.	Pete	For August.
4	Procedure for Internet distribution on Google video for PEG's.	Frances	For July
5	First amendment complaint against Wallingford Library – bring to closure.	Chairman	Correspondence – Next Steps with Planet Access
6	Prepare the annual meeting program for distribution to local PEG's via DVD and internet podcast.	Chairman	Available at July Meeting. Distributed as noted.
7	Submit video of annual meeting with Professor Cooper to ACM as entry in Video Festival	Frances	TBD
8	Noise Level Document	John Bairos	Send to Chair
9			
10			
11			
12			