



Date: **09/24/09**
 Scheduled Time: **7:00 -9:00 PM MONTHLY** Location: **GCTV - Guilford**
 Call to Order **7:16 PM** Adjourn **8:20 PM Motioned by John**
Seconded by Pete H.
 Roll Call **5 towns/entities, represented by 8 Members** [Quorum Metrics: 5 Towns, 8 Members]

#	Attendees	Town	✓	#	Attendees	Area	✓
	John Elliott	Branford	✓		Not represented	North Haven	
	Peter Hugret	Branford	✓			North Haven	
	Pete Lombard	Branford	N			North Haven	
		Branford BOE				North Haven BOE	
	Marie Saddig	East Haven	✓		Mary Bigelow	North Branford	✓
	Bill Golambiski (aka) Bill Biski	East Haven	✓			North Branford	
	Frances Foley	East Haven	✓			North Branford BOE	
		East Haven BOE			Susan Huizenga	Wallingford	✓
	Joel Parker	Guilford	R			Wallingford	
	Pete Garofalo	Guilford	✓			Wallingford	
		Guilford				Wallingford BOE	
		Guilford BOE			Guests		
	Not represented	Madison				Curt Huizenga, WPAA	
		Madison				John Otto, GCTV – Welcome Period	
		Madison BOE					✓
		Library					
	John Bairos	Company-COMCAST	✓				

Legend: ✓ attend, R regrets, N No Status, P proxy provided

----- AGENDA TOPICS -----

	Subject	Lead	In Brief
1	Roll Call / Welcome Public Comments	Chairman Site Representative	Site visit GCTV host, welcome
2	Log of Correspondence	Chairman	Chairman Updates
3	Review / Accept Minutes	Advisors	Minutes distributed – as needed
4	Executive Committee Report	S.H./ M.S./P.G	Treasurer
5	Comcast Report	John Bairos	Government & Community Relations Manager
6	Deferred / Old Business (Including Committee Reports)	Advisors	Confirm Nov - Exec Only Meeting ACM NE Sponsorship
7	New Business / Town Reports	Advisors	Oct 22 th meeting at NHTV Approval of 2010 Schedule
8	Public Comments & Adjournment		Motion by Seconded by All

----- MEETING MINUTES -----

Description	
1	<p>GCTV welcome by Board President John Otto. Shannon was not able to attend; John opened the door and greeted everyone and provide gift (eco-bag) to attendees.</p> <p>GCTV recently had reusable bags with their logo and information on them created. At the recent town parade, GCTV gave away 1,000 bags with contact information, letting residents know that they will be fundraising soon for relocation.</p> <p>No public comments.</p>
2	<p>a. DPUC Final decision Guilford/Madison town line case. Subscriber from Madison getting Guilford package; COMCAST inherited it from TCI – Comcast is not obligated to provide any changes without payment. This case was referred to mediation with language indicating a 'reasonable' option be sought. This case will not be coming back to CASCC.</p>

	<ul style="list-style-type: none"> b. ACM Fall Video Festival – Information is on the 7TownTV.org home page. c. Correspondence that Classic Arts was reset from ‘Summer to regular’ schedule as of Aug 24th. d. Customer: MLB Network availability an is delay due to the size of build out impact. <p>Apologies. PO box was not visited in advance of his meeting to secure bank statements and customer correspondence.</p>
3	<p>In preparation to adopt Aug Minutes – Draft has been available online for review. As hardcopies were not available for distribution the Chairman reviewed the main bullets and points from August 2009’s minutes.</p>
4	<ul style="list-style-type: none"> a. Last regular meeting of the year is scheduled in North Haven on October 28, 2009. b. Treasurer report will be reviewed for vote at next meeting. c. SVC Meeting Update. Discovervideo was re-listed as a vendor for interconnect equipment. d. PEGPETIA activity & compliance report updates added to our summary on 7TownTV.org Last submission cycle appears to be by Oct. 31.
5	<p>Comcast report:</p> <ul style="list-style-type: none"> a. Update Guilford/Madison town line case: Was referred to mediation. The customer’s saga continues. b. Router schedule: Verified reset of schedule. c. GCTV is looking to move to a more ‘store front’ area. Comcast has been requested to do survey of 3 locations. WPAA is also looking to move and will shortly request a survey from Comcast. d. MLB Network – 24/7 Baseball. Is not offered in the Branford franchise area yet. Next year they have plans to expand channel selection to include more HDTV channels; want to maintain and expand customer base. e. Ongoing rumors and complaints about quality signal in Guilford and if buildup maintenance was ever complete; Comcast picked up where AT&T left off and finished within 6 months. Upgrade was completed as planned. f. Customer complaint that inquiries about NFL Network gets different responses dependent on whom is asked. g. Why does New Haven and Guilford differ so much in program offerings? Rationales for the variations: 1. Sports have territorial rights; broadcaster rules, MLB rules, all differ from franchise to franchise. Could possibly differ between neighboring towns. 2. Demographic scale. 3. Other ways to expand without build-out; will have more on this in 2010. Comcast wants to met the interests of the sports fans. h. Recent Billing had Comcast Pay Per View Coupon. It was not something an on-line bill payer could use. Suggested that code be made available for on-line bill pay. i. Berlin case activity: technicians went out to site. John will have update at the October meeting.
6	<p>ACM: Nov. 7th WH Meeting & Conference Center 50 South Main St. West Hartford \$20.00 for the day. 4 workshops, geared to producers and access center staff. A workshop in how to utilize grassroots organizing and activism to support access in your community. Updates on the latest word from Washington and the FCC. Discussion of how to encourage participation became a motion to subsidize.</p> <p>Discussion: First time in CT in 15 years; shared service concept is to encourage training and cost cutting for local channels. Could consider subsidizing ACM attendance because it falls under the mission. Chairman Huizenga is thinking a reimbursement plan would work best: possibly: more than 3 verifiable workers go; each member can only represent one town; incentive to send more people. Cap on the expending? Verifiability: CACSCC attendees could verify. 7 towns with 7 people come to \$980 commitment that can be tied to insurance as a discount. Motion put through to accept the concept. Email will be sent to PEGS about registration.</p>
7	<p>Year 2010 Schedule: By-laws and precedent for annual meeting scheduled reviewed to determine 2010 schedule. Criteria: 4th Thursday of every month; 3rd Thursday in November. One visit per town per year in certain order. No comments or complaints about the base lines. New motion to adopt a schedule for 2010 similar to 2009.</p> <p>Town Reports:</p> <ul style="list-style-type: none"> a. BCTV: While switching floors, a pipe was hit that flooded out some of BCTV building. The relocation is going forward. Branford resident did not feel that cameraman was doing a reasonable job in capturing meeting and was considering a DPUC Complaint. If he proceeds it will likely not become a docket. b. Guilford. Fran of East Haven worked with Guilford Staff & Producers to develop methodology for alternate distribution of programs post cablecast on GCTV on the Internet. c. Wallingford – WPAA in process of looking at another building in town. Optimistic about ability to move; owner is apolitical. The building will need complete internal renovation, mechanical upgrade and made accessible. WPAA will be submitting for a Comcast survey. WPAA will participate in Celebrate Wallingford Oct 3-4. d. North Branford reported that Town Hall will soon be wired to support cablecast capture. Based on update from Town Finance director; everything is making good progress. e. East Haven reported on identification of town budget item of \$1500 for Community Services, some investigated history since 1999 based on FOI request and acquisition of items historically purchased with funds for Channel 20. The 3 advisors from ETV can and have meet has a committee of CACSCC to determine if there is any actionable outcomes based on the Investigation of the States Attorneys Office. They reported that they will be seeking the assets purchased including a 2007, a \$1400 DVD duplicator (5 unit micro board) and balance of



	900 DVDs and or tapes based on finding that it is not inventoried municipal property that should be which those managing Community Access. Correspondence from this CACSCC committees will be coped to CACSCC.
8	No additional public comments. Adjourn at 8:20

----- MOTIONS / ACTION ITEMS -----

Business	Motion	By	Vote
Old	To accept August 2009 minutes.	John 2 nd by Marie	Unanimous; 1 abstention due to absence: Mary Bigelow
New	Adopt a schedule for 2010 that coincides with the 2009.	John 2 nd by Pete	Unanimous
New	As a Shared Service and to provide incentive to attend ACM-NE Conference Nov. 7 th . CACSCC will provide a Broadcaster Liability Bill credit to any or all of the 7 Community Access Providers based on the following guidelines: if 3 or more representatives of a community access station are verified as registering and attending the conference, a credit of \$20 will be made for each verified person up to 7 persons (an amount not to exceed \$140 per town with total shared service allocation not to exceed \$980). No person can represent more than one community. Reimbursement will be handled through the discount on annual Broadcaster Liability insurance bill.	John E 2 nd by Marie	Unanimous

----- NEXT STEPS / ACTION ITEMS -----

	Description	Assigned To	Due Date
1	Mary to handle 2010 Scheduling with Town of No. Branford	M.B.	Jan 2010
2	Insurance Billing discounts will be handled by Pete.	Pete G	Mar 2010
3	ACM reimbursement Notice to PEGS and verification.	S.H.	ASAP
4	Next Meeting in No. Haven. Site confirmation/reminder	Marie	ASAP
5	Contact information changes need to be provided to Marie.	Pete L. and any others if applicable	Status Unclear

2010 Schedule adopted as shown below.

Council Meeting Dates*	Location
January 28. 2010	No. Branford Town Hall
February 2010	Advisors Attend Local PEG Meeting and/or School Board
March 25. 2010	No. Branford Town Hall
April 22. 2010	Totoket TV
May 27. 2010	Madison Community TV
June 24. 2010	WPAA
July 22. 2010	ETV
August 26. 2010	BCTV
September 23. 2010	GCTV
October 28. 2010	NHTV
November 18. 2010	Exec Only
Dec – no meeting	